



COUNCIL MEETING

21 April 2016

**COUNCILLOR ENGAGEMENT AND DEVELOPMENT
FRAMEWORK**

Jane Robinson, Chief Executive

Mike Barker, Strategic Director, Corporate Services and Governance

EXECUTIVE SUMMARY

1. The purpose of this report is to seek approval of the new Councillor Engagement and Development Framework.
2. The Framework has been developed as a result of a review of existing procedures, processes and protocols that have been produced over a number of years, particularly relating to consultation, engagement, training and development.
3. Where required, protocols have been updated and new ones produced.
4. The Framework is intended to be used by councillors and officers as a guidance and reference document to ensure effective engagement, and an understanding of arrangements, roles and responsibilities.
5. The Cabinet has considered the facts and issues arising from the report including alternative options and took all relevant advice before formulating their recommendation.

RECOMMENDATION

6. It is recommended that Council:
 - (i) approve the Councillor Engagement and Development Framework as outlined; and
 - (ii) agree to add the Protocol on Councillors' Attendance to the 'Associated Protocols' within the Code of Conduct for Members.